

**SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT 522
BOARD POLICY MANUAL**

**POLICY
STATEMENT**

POLICY ISSUE Public Safety

POLICY CODE 7006 (Page 1 of 3)

DATE ADOPTED October 16, 1991

DATE(S) REVIEWED November 2010

DATE(S) AMENDED 12/02, 12/10

It is the intent of Southwestern Illinois College to provide a safe and secure environment for college employees, students and visitors by establishing preventive measures, holding perpetrators accountable, and providing assistance and support to victims.

It is the policy of the Board of Trustees that Southwestern Illinois College will comply with the provisions of the Federal Crime Awareness and Campus Security Act of 1990, renamed the Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act as well as the Higher Education Act of 2008, as amended, and that it will comply with Illinois Compiled Statutes, Chapter 110, Act 805, Public Community College Act, paragraphs 3-42.1 and 3-42.2 with the provisions of Chapter 720, Criminal Offenses, of the Illinois Compiled Statutes.

Students and employees shall be made aware of crimes and how to report occurrences of crime. Students, employees and visitors are encouraged to report in a timely manner, all student conduct offenses, criminal actions, or other emergencies occurring at campuses in the district, to the Department of Public Safety.

The Director of Public Safety is responsible for:

1. Establishing public safety procedures that serve as guidelines for campus public safety operations.
2. The general prevention, detection, investigation, and enforcement of the student conduct code, and Illinois Compiled Statutes, Criminal Offenses; Chapter 720 is the responsibility of the Southwestern Illinois College Department of Public Safety. The Director will provide services to maintain safe campuses throughout the district, and assume responsibility for matters involving major incidents and/or injuries, and serve as liaison with the civil law enforcement authorities.
3. Establishing crime prevention presentations and programs to inform students and employees about campus public safety and security procedures and practices, campus crime statistics, prevention of sexual assault, ethnic intimidation, and to encourage students and employees to be responsible for their own safety and security, and the safety and security of others. The Director serves as an advisor to the vice presidents/campus executive directors in terms of assessing how effectively the campus Public Safety is functioning. The Director collates and disseminates appropriate and timely warnings to the campus community on crimes considered to be a continuous and/or immediate threat to students and employees in accordance with the Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act and the Higher Education Opportunities Act of 2008, which reauthorizes the Higher Education Act of 1965.

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4. Establishing and maintaining a centralized records system to serve as a district repository for the collection of crime statistics in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics, as amended
5. Reporting and making recommendations regarding security considerations to be used in the maintenance of campus facilities to the Director of Physical Plant and the Vice President for Administrative Services, as well as the College Architect to incorporate Crime Prevention through Environmental Design measures.
6. Developing recruiting and hiring standards for Public Safety Officers pursuant to Chapter 110, Act 805, paragraph 3-42.1 of the Illinois Compiled Statutes, as contained in the Illinois Public Community College Act and 50 ILCS 705, Illinois Police Training Act, as amended. Such officers are either appointed as law enforcement /peace officers (commissioned Public Safety Officer) or non-law enforcement officers (non-commissioned Public Safety Officer).
7. Developing and coordinating a traffic management plan district-wide to facilitate traffic flow and parking, in accordance with Illinois Compiled Statutes Chapter 110, Act 805, paragraph 3-42.2a. The traffic management procedures may assimilate the Illinois Vehicle Code, ILCS and procedures to remove abandoned/inoperative vehicles from campuses and withdraw privileges of violators who repeatedly violate established traffic laws and rules on campus.
8. Establishing other regulations determined for the protection of community college students, employee, visitors, properties, and interests or for the proper maintenance, operation, or development of any college campus or off-campus sites under the jurisdiction of the Board of Trustees and to prescribe fines and penalties for the violation of these regulations, subject to approval by the Board of Trustees, in accordance with Illinois Compiled Statutes Chapter 110, Act 805, paragraph 3-42.2b and 3-42.2c. Fines and penalties recovered shall be paid, collected and used in accordance with established Board Policies.
9. Establishing policies and procedures to issue non-trespass orders (persona-non-grata) to persons who violate the Student Conduct Code and ILCS statutes that present a threat to the campus, student, employees, and visitors at any facility owned or controlled by District #522 or off-campus sites that affect SWIC educational opportunities in coordination with off-campus representatives.
10. Approving firearms/weapons, to include simulated weapons, on campus in accordance with 720 ILCS 5-21/6, Unauthorized Possession or Storage of Weapons.

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11. Develop policies and procedures to monitor Registered Sex Offenders, in accordance with 730 ILCS 150, Sex Offender Registration Act, and 730 ILCS 152, The Sex Offender and Child Murderer Community Notification Law .

The Director of Public Safety may enforce the provisions of these policies by the use of the Public Safety Department members, both law enforcement and non-law enforcement.

Southwestern Illinois College operates as a public community college. The facilities are accessible to the public for all approved legitimate purposes. Persons entering, or utilizing the facilities are subject to request for acceptable identification, and required compliance with the rules, regulations, and laws applicable to the college. Persons failing to provide acceptable identification may be requested to leave any and all college facilities or properties and may be subject to Student Conduct Code discipline or criminal prosecution.